



# Interlake–Eastern Regional Health Authority

**Board of Directors Meeting**  
**Thursday, September 26, 2024**  
**Selkirk United Church – 202 McLean Ave., Selkirk, MB**  
**Meeting Number 05.2024.09.26**

## MINUTES

<b>Present:</b>	Michele Polinuk; Chair Cyndi Typliski, Vice-Chair Murray Werbeniuk Debbie Fiebelkorn	Judith Cameron ( <i>virtual</i> ) Arnthor Jonasson Susan Bater Penny-Anne Wainwright
<b>Regrets:</b>	Steven Brennan	
<b>Absent:</b>		
<b>RHA Staff:</b>	Marion Ellis, CEO Lorianne Kowalyszyn, Regional Lead, Corporate Service and Chief Financial Officer Corrie Cole, Executive Assistant (Recorder)	

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### 1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

### 2. Welcome

M. Polinuk welcomed everyone to the meeting.

### 3. Traditional Land Acknowledgement

A. Jonasson addressed the Traditional Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge past and current day harms and wrongs.

The Interlake-Eastern RHA also acknowledges its responsibility under the treaties to commit to actions. This includes actions in: addressing jurisdictional discrimination and systemic racism, growing cultural competency capacity, implementing an antiracism action plan, addressing health equity gaps, increasing the number of Indigenous employees, building Indigenous patient advocacy services, and increasing access to traditional healing.

The Interlake-Eastern RHA offers an accountability promise to report annually on its reconciliation journey actions and outcomes.”

#### 4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by P.A. Wainwright, seconded by J. Cameron

**BE IT RESOLVED THAT:**

The agenda be adopted as presented.

**MOTION CARRIED: 05.2024.09.4.0**

#### 5. Attendance

M. Polinuk, Chair provided roll call.

J. Cameron joined virtually. S. Brennan sent regrets.

All other Board of Directors attended in person at the Selkirk United Church.

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

**BE IT RESOLVED THAT:**

The Board of Directors excused S. Brennan. All other Board of Directors are in attendance, in person and virtually at the September 26, 2024 meeting.

**MOTION CARRIED: 05.2024.09.5.0**

#### 6. Adoption of previous minutes (August 22, 2024)

The August 22, 2024 Board of Directors minutes were reviewed.

Moved by C. Typliski, seconded by S. Bater

**BE IT RESOLVED THAT:**

The minutes from the August 22, 2024 Board meeting be adopted as presented.

**MOTION CARRIED: 05.2024.09.6.0**

#### 7. Business Arising – None

#### 8. New Business

##### 8.1 2023/2024 Draft Annual Report

The draft 2023/2024 Interlake-Eastern RHA Annual Report was distributed to the Board for review. The Board was asked to read through the report and provide their comments.

M. Ellis noted that the call letter was received for our organization's 2023/24 Service Delivery Organization (SDO) Annual Report on May 29, 2024. As per legislation, the 2023/24 SDO annual report submission is due Monday, September 30, 2024. Included with the call letter was an SDO Annual Report Guidelines that apply to all regional health authorities (RHAs). In addition, there was a checklist to assist SDOs in adhering to the reporting requirements.

This year Manitoba Health requested a draft copy to be submitted one month prior to the final report being posted on our website.

On September 3, 2024 the draft annual report was submitted to the department to provide written feedback. Feedback was received from the department within 5 working days following submission and suggested feedback was incorporated.

Upcoming key dates are:

- September 29, 2022; the final report must be submitted to Manitoba Health, as per section 38 of Health System Governance and Accountability Act. The department will review and provide feedback if changes are required by October 14, 2024.
- October 30, 2023: the final copy of each annual report is to be posted on the SDO's website as per legislation, within one month of submission to the Minister, in both English and French (for bilingual SDOs) and made available to the public. The locations of French versions of the annual reports must be specified in both French and English. Report must be compliant with accessibility legislation.

The Board is required to approve the report prior to submitting to Manitoba Health.

The Board appreciates and thanked leadership team, and the Communication's team for all the work that went into the excellent and thorough Annual Report.

Opportunity for questions was provided.

**Motion by A. Jonasson, seconded by M. Werbeniuk**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the 2023/2024 Annual Report for submission to the Minister of Health as presented.**

**MOTION CARRIED: 05.2024.09.8.1**

## **8.2 Affiliate Personal Care Homes**

K. Hodgson, Executive Lead, Health Services, Community and Continuing Care joined at 12:30 p.m. to provide the Board with an overview of the clinical leadership, collaboration & support between the IERHA and the four affiliate Personal Care Homes service purchase agreements.

The four owned and operated by external and/or private organizations with Service Purchase Agreements (SPA) – referred to as IERHA Affiliate PCHs are:

- Betel Home, Gimli = 80 PCH beds; owned and operated by Betel Home Foundation (SPA with IERHA)
- Betel Home, Selkirk =91 PCH beds; owned and operated by Betel Home Foundation (SPA with IERHA)
- Tudor House, Selkirk = 76 beds; privately owned and operated. (SPA with WRHA)
- Red River Place, Selkirk = 104 beds; owned and operated by Extencicare (SPA with WRHA)

L. Kowaliszyn, Executive Lead, Corporate Services and Chief Financial Officer provided and update on how the Betel Home (Gimli & Selkirk), is operated by Betel Home Foundation, but operates under the service purchase agreement for funding with the Authority. Overview included how Betel Home's, financial

statement reporting, funding, funding – surplus retention and performance management reporting are managed, and achieved.

Opportunity for questions was provided.

The Board thanked L. Kowaliszyn and K. Hodgson for the overview. K. Hodgson left the meeting at 1:05 p.m.

## 9. Chair's Report

Michele Polinuk provided her Chair's report:

- Chair's Award for Excellent Customer Service were presented to the four winners. The recipients will be featured at the October 7, 2024 Annual General Meeting and in the Wednesday Wave following. This year's recipients were:
  - Ashley Braun, Registered Nurse at the Selkirk Regional Health Centre,
  - Karen Schreyer, Housekeeping Aide at the Fisher Personal Care Home,
  - Barb Ramsay, Palliative Care Volunteer Coordinator and Community
  - Jamie Brown, Health Services Manager in Obstetrics, Patient Flow and Social Work, Selkirk Regional Health Centre
- Appreciation to the Board, Senior Leadership and Regional Leadership team for their participation in completing the pre and post survey and participating in the pre-read material in preparation for the Strategic Planning Day. The day was a great opportunity to network in mixed groupings. There were 51 preserved responses and currently 11 post survey responses.

## 10. Chief Executive Officer Report

The September 24, 2024 CEO Report to the Board was distributed and reviewed for information.

Marion Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update.

Opportunity for questions was provided.

### 10.1 2025-20230 IERHA Strategic Plan on a Page – Draft Sample

M. Ellis, CEO shared with the Board a draft copy of the 2025-2030 Strategic Plan on a page. Following the activities from the September 23, 2024 Board and Leadership planning day, feedback was merged and incorporated for our new proposed mission, vision and strategic directions.

Opportunities for input and questions was provided.

The Board felt that this aligned with input from the pre-survey and the discussion, and activities from the planning day.

Next steps will be to engage with our stakeholders in the plan development.

## 11. Committee Reports

### 11.1 Finance Committee

#### 11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from August 15, 2024 are included in the Board package for information.

#### 11.1.2 Finance Presentation

The Financial statements for July 2024 were provided in the Finance package. L. Kowaliszyn reviewed in detail the July 31, 2024 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

Opportunity for questions was provided.

**Motion by J. Cameron, seconded by P.A. Wainwright**

**BE IT RESOLVED THAT:**

**The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending July 31, 2024, as presented.**

**MOTION CARRIED: 05.2024.09.11.1.2**

#### 11.1.3 HIROC Signing Delegation

In follow up from the August Board meeting, the Board asked L. Kowaliszyn to see if there was a way that the Board can provide approval to the CEO to sign off on the annual HIROC invoices, given that there is no Board meeting that takes place in July when the invoices are received, as members of the Board may be away and not see their emails in time to approve.

L. Kowaliszyn noted that given that the limit always exceeds the CEO signing authority, she has included in the package a copy of a delegation of signing authority form that the Board Chair can sign off on, following an approval resolution by the full Board.

The request is that the Board approve the delegation of signing authority for HIROC (Health Insurance) Invoices to Marion Ellis, CEO for the of August 1, 2024 to March 31, 2028 inclusive.

The Board has asked that a copy of the invoice still be shared for information at the August Board meetings.

**Motion by D. Fiebelkorn, seconded by M. Werbeniuk**

**BE IT RESOLVED THAT:**

**The Board of Directors approves the delegation of signing authority for HIROC (Health Insurance) Invoices to Marion Ellis, CEO for the period of August 1, 2024 to March 31, 2028 inclusive.**

**MOTION CARRIED: 05.2024.09.11.1.3**

## 11.2 Audit Committee

### 11.2.1 Approved JOINT Finance/Audit Minutes June 13, 2024

Both the Finance and Audit Committee have reviewed and approved the June 13, 2024 JOINT Finance/Audit Committee minutes, and are included in the Board package for information.

### 11.2.2 Approved Audit Minutes June 13, 2024

The approved Audit Committee minutes from June 13, 2024 are included in the Board package for information.

## 11.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from May 23, 2024 are included in the Board package for information.

## 11.4 Education, Policy and Planning Committee

### 11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from August 22, 2024 are included in the Board package for information.

## 11.5 Indigenous Health Committee

No report. Next meeting is scheduled for October 17, 2024.

## 12. For Information - None

## 13. Next Meeting

- Thursday, October 24, 2024 @ 12:30 p.m.  
Selkirk United Church – 202 McLean Ave., Selkirk, MB

## 14. In Camera

L. Kowaliszyn and C. Cole left the meeting at 2:50 p.m.

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “in camera” at 2:50 p.m.

MOTION CARRIED: 05.2024.09.14A

Moved by P.A. Wainwright, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved "out of camera" at 3:58 p.m.

MOTION CARRIED: 05.2024.09.14B

## 15. Adjournment

Moved by C. Typliski, the meeting be adjourned at 3:58 p.m.