



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, August 22, 2024
Selkirk United Church – 202 McLean Ave., Selkirk, MB
Meeting Number 04.2024.08.22

MINUTES

Present: Michele Polinuk; Chair Judith Cameron (*virtual*)
Cyndi Typliski, Vice-Chair Steven Brennan
Murray Werbeniuk Susan Bater
Debbie Fiebelkorn Penny-Anne Wainwright (*virtual*)

Regrets: Arnthor Jonasson

Absent:

RHA Staff: Marion Ellis, CEO
Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer
Corrie Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 1:00 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

S. Bater addressed the Traditional Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge past and current day harms and wrongs.

The Interlake-Eastern RHA also acknowledges its responsibility under the treaties to commit to actions. This includes actions in: addressing jurisdictional discrimination and systemic racism, growing cultural competency capacity, implementing an antiracism action plan, addressing health equity gaps, increasing the number of Indigenous employees, building Indigenous patient advocacy services, and increasing access to traditional healing.

The Interlake-Eastern RHA offers an accountability promise to report annually on its reconciliation journey actions and outcomes.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by C. Typliski, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 04.2024.08.4.0

5. Attendance

M. Polinuk, Chair provided roll call.

J. Cameron and P. A. Wainwright joined virtually. A. Jonasson sent regrets.

All other Board of Directors attended in person at the Selkirk United Church.

Moved by C. Typliski, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors excused A. Jonasson. All other Board of Directors are in attendance, in person and virtually at the August 22, 2024 meeting.

MOTION CARRIED: 04.2024.08.5.0

6. Adoption of previous minutes (June 20, 2024)

The June 20, 2024 Board of Directors minutes were reviewed.

Moved by M. Werbeniuk, seconded by S. Brennan

BE IT RESOLVED THAT:

The minutes from the June 20, 2024 Board meeting be adopted as presented.

MOTION CARRIED: 04.2024.08.6.0

7. Business Arising – None

8. New Business

8.1 2023/2024 Draft Annual Report

L. Cicierski, Communications Regional Lead joined at 1:05 p.m.

The draft 2023/2024 Interlake-Eastern RHA Annual Report was distributed to the Board for review on the progress.

L. Cicierski noted that the call letter from Manitoba Health was received for our organization's 2023/24 Service Delivery Organization (SDO) Annual Report on May 29, 2024. As per legislation, the 2023/24 SDO annual report submission is due Monday, September 30, 2024. Included with the call letter was an SDO

Annual Report Guidelines that apply to all regional health authorities (RHAs). In addition, there was a checklist to assist the Interlake-Eastern RHA in adhering to the reporting requirements.

Manitoba Health has requested a draft copy to be submitted one month prior to the final report being posted on our website. Key dates are:

- September 3, 2024; optional – the department will provide written feedback within 5 working days if an SDO chooses to submit a draft of the SDO annual report. It is not necessary to have graphic art complete; however, the content should be finalized.
- September 29, 2022; the final report must be submitted to Manitoba Health, as per section 38 of Health System Governance and Accountability Act. The department will review and provide feedback if changes are required by October 14, 2024.
- October 30, 2023: the final copy of each annual report is to be posted on the SDO's website as per legislation, within one month of submission to the Minister, in both English and French (for bilingual SDOs) and made available to the public. The locations of French versions of the annual reports must be specified in both French and English. Report must be compliant with accessibility legislation.

The Board is required to approve the report prior to submitting to Manitoba Health on September 30, 2024. Final version will be shared at the September 26, 2024 Board meeting.

Opportunity for questions was provided. Any further questions or edits that may be considered can be submitted to Communications.

The Board thanked L. Cicierski for coming. L. Cicierski left the meeting at 1:12 p.m.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- There were 22 nominations received for consideration for the Chairs Award for Excellent Customer Service. It was very difficult to short list and then select. Four recipients were selected this year and will be announced at the Annual General Meeting on October 7, 2024.
- On August 16, 2024 attended the new Transitional Care Unit Provincial announcement, located at 100 Easton Drive, Selkirk. Health, Seniors and Long-Term Care Minister Uzoma Asagwara announced that the Manitoba government is adding 68 transitional care beds to facilities across the province in an effort to reduce wait times in emergency departments and ease access block within hospitals. 15 of the 68 transitional care beds are located in Selkirk to support seniors and patients receiving additional care.
- A meeting has been called by the Minister of Health on August 23, 2024 for an in-person meeting at the Manitoba Legislature for all Service Delivery Organization Chief Executive Officer's, Chief Financial Officers and Board Chairs.

10. Chief Executive Officer Report

The August 2024 CEO Report to the Board was distributed and reviewed for information.

Marion Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical

preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update.

Opportunity for questions was provided.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from June 13, 2024 are included in the Board package for information.

11.1.2 Finance Presentation

The Financial statements for May and June 2024 were provided in the Finance package. L. Kowaliszyn reviewed in detail the June 30, 2024 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

Opportunity for questions was provided.

Motion by J. Cameron, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending May 31, 2024 and June 30, 2024 as presented.

MOTION CARRIED: 04.2024.08.11.1.2

11.1.3 2024/2025 Budget Adjustment

L. Kowaliszyn reviewed the budget adjustment for 2024/25 fiscal year that will reduce our uplift assumption from 2% to 0.5%. Lorianne shared the background and methodology that needs to be taken to reach the total budget adjustment needed.

Opportunity for questions was provided.

11.1.4 HIROC Invoice

Request was to pay the annual HIROC invoice, for the total of \$861,756.00 for the renewal of the Interlake-Eastern Insurance. Given the amount, Boards approval is required. Email was circulated on July 17, 2024 requesting the Board's review and approval.

Motion was carried by Email on July 17, 2024. Included for minuting purposes only.

Moved by: C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the invoice from HIROC in the amount of \$861,756.00 for renewal of insurance, for the period of July 1, 2024 to July 1, 2025.

Motion Carried: 04.2024.08.11.1.4

The Board asked L. Kowaliszyn to see if there is a way that approval can be given to the CEO to sign off on HIROC invoices, given the timing yearly of receiving the invoice and there are no Board meetings.

11.2 Audit Committee

No report. Next meeting is scheduled for September 19, 2024.

11.3 Quality and Patient Safety Committee

No report. The May 2024 approved minutes will be shared at the September 2024 Board meeting for information.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from June 13, 2024 are included in the Board package for information.

11.4.2 Strategic Planning

M. Polinuk shared with the Board that the Interlake-Eastern RHA will be undertaking a redevelopment of the organization's strategic plan to bring us in alignment with provincial priorities.

The Board and the Senior Leadership team will be invited to a half-day, in-person meeting on September 23, 2024 for a more in-depth discussion around our priorities for the immediate and foreseeable future (five-year outlook). This work will support the submission of our region's strategic and annual operating plan due to Manitoba Health.

M. Polinuk noted that the plan for this September 23, 2024 day is to walk away with a revised high-level strategic plan on a page (mission, vision and strategic priorities) that will be used to guide the November 7, 2024 Strategic Planning day with internal/external stakeholders.

The November 7, 2024 Strategic Planning day with stakeholders will take place virtually from 9:00 a.m. to noon.

Opportunity for questions was provided.

11.5 Indigenous Health Committee

No report. The August 15, 2024 meeting was cancelled. Next meeting is scheduled for October 17, 2024.

12. For Information

12.1 Annual General Meeting Posters

The October 7, 2024 IERHA Annual General Meeting English and French Posters were included in the package for information.

13. Next Meeting

- Thursday, September 26, 2024 @ 12:30 p.m.
Selkirk United Church – 202 McLean Ave., Selkirk, MB

14. In Camera

L. Kowalyszyn and C. Cole left the meeting at 2:18 p.m.

Moved by S. Brennan, seconded by S. Bater

BE IT RESOLVED THAT:

The meeting moved “in camera” at 2:18 p.m.

MOTION CARRIED: 04.2024.08.14A

Moved by D. Fiebelkorn, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 2:52 p.m.

MOTION CARRIED: 04.2024.08.14B

15. Adjournment

Moved by C. Typliski, the meeting be adjourned at 2:53 p.m.