



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, June 20, 2024
Selkirk United Church – 202 McLean Ave., Selkirk, MB
Meeting Number 03.2024.06.20

MINUTES

Present: Michele Polinuk; Chair Judith Cameron (*virtual*)
 Cyndi Typliski, Vice-Chair Steven Brennan (*virtual*)
 Murray Werbeniuk Susan Bater (*virtual*)
 Debbie Fiebelkorn Arnthor Jonasson

Regrets: Penny Anne Wainwright

Absent:

RHA Staff: Marion Ellis, CEO
 Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer
 Corrie Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 12:30 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Treaty Land Acknowledgement

J. Cameron addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge past and current day harms and wrongs.

The Interlake-Eastern RHA also acknowledges its responsibility under the treaties to commit to actions. This includes actions in: addressing jurisdictional discrimination and systemic racism, growing cultural competency capacity, implementing an antiracism action plan, addressing health equity gaps, increasing the number of Indigenous employees, building Indigenous patient advocacy services, and increasing access to traditional healing.

The Interlake-Eastern RHA offers an accountability promise to report annually on its reconciliation journey actions and outcomes.”

4. Adoption of Agenda

The Board reviewed the agenda and there were no additions brought forward.

Moved by C. Typliski, seconded by A. Jonasson

BE IT RESOLVED THAT:

The agenda be adopted as presented.

MOTION CARRIED: 03.2024.06.4.0

5. Attendance

M. Polinuk, Chair provided roll call.

S. Brennan will be late and will be joining virtually.

J. Cameron and S. Bater joined virtually. P. A. Wainwright is absent.

All other Board of Directors attended in person at the Selkirk United Church.

Moved by C. Typliski, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors excused P.A. Wainwright. All other Board of Directors are in attendance, in person and virtually at the June 20, 2024 meeting.

MOTION CARRIED: 03.2024.06.5.0

6. Adoption of previous minutes (May 23, 2024)

The May 23, 2024 Board of Directors minutes were reviewed.

Moved by J. Cameron, seconded by S. Bater

BE IT RESOLVED THAT:

The minutes from the May 23, 2024 Board meeting be adopted as presented.

MOTION CARRIED: 03.2024.06.6.0

7. Business Arising – None

8. New Business

8.1 2023-2024 Audited Consolidated Financial Statements

Pamela Dupuis, Partner, BDO, joined virtually and was welcomed to the meeting at 12:30 p.m.

Rhonda Hogg, Director of Financial Services joined in person at 12:30 pm.

Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer presented and reviewed the Audited Consolidated Financial Statements to include the consolidated statement of financial position; consolidated statement of operations; consolidated statement of changes in net debt; consolidated statement of cash flow, as well as the notes to the financial statements and schedule of expenses by object for the year ending March 31, 2024.

The Audited Consolidated Financial Statement for year ending March 31, 2024 reflects operational and capital deficit of approximately \$322k.

The full Independent Auditors report and the Audited Consolidated Financial Statement was included in the package.

P. Dupuis, Partner, BDO reviewed the Independent Auditor's Report that was directed to the Board of Directors of the Interlake-Eastern Regional Health Authority that informs the consolidated financial statements was reviewed and the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Authority as at March 31, 2024, and its consolidated results of operations, its consolidated changes in net debt, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards. BDO is proposing a report date of today, June 20, 2024, providing the Board of Directors approves the draft audited consolidated financial statements.

Opportunity for questions was provided throughout the report.

Motion by D. Fiebelkorn, seconded by C. Tysliski

BE IT RESOLVED THAT:

The Board of Directors approves 2023-2024 Audited Financial Statements that reflects a \$106,635.00 operational deficit and a \$215,980.00 capital deficit for the year ending March 31, 2024 as presented.

MOTION CARRIED: 03.2024.06.8.1

The Board thanked P. Dupuis for joining the meeting today. P. Dupuis left the meeting at 12:53 p.m.

8.2 IERHA Public Sector Compensation Disclosure

L. Kowaliszyn noted that in compliance with the Public Sector Compensation Act, the attached 2024 Interlake-Eastern RHA public sector compensation report is a requirement by the province to disclose compensation of individuals whose compensation is greater than \$85,000, as of December 31, 2023.

Request for approval to release the 2024 Interlake-Eastern RHA public sector compensation report to Manitoba Health, Seniors and Long-Term Care and to be posted on the Interlake-Eastern RHA website.

Motion by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

In compliance with the Public Sector Compensation Act, the Board of Directors accepts the 2024 Interlake-Eastern Public Sector Compensation Disclosure for release to Manitoba Health, Seniors and Long-Term Care, and the Office of the Provincial Comptroller, and to be posted on the Interlake-Eastern RHA website, as presented.

MOTION CARRIED: 03.2024.06.8.2

R. Hogg left the meeting at 1:00 p.m.

8.3 Corporate Risk Register

Inga Bjarnason, Quality and Risk Management Coordinator joined virtually at 12:55 p.m.

M. Ellis, CEO reviewed the Corporate Risks that are tied to Accreditation Canada Governance Standards (V.2021) presentation.

Marion highlighted;

- Risk related roles and responsibilities by the governing body and leadership.
- Complete list of the 2024/2025 of Corporate Risks
- Drivers, key controls/strategies in place, risk rating and mitigation/action plans related to the 2024/2025 established Corporate Risks.
- Next steps:
 - Executive Leads to provide mitigation strategies update to Quality, Patient Safety and Accreditation program in October 2024.
 - Update board on Corporate Risks in Fall.
 - Enter data into HIROC new portal.

Request the Board approve the submission of the 2024/2025 Interlake-Eastern RHA Corporate Risk Register to Manitoba Health, Seniors and Long-Term Care.

Motion by A. Jonasson, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the 2024/2025 Interlake-Eastern RHA Corporate Risk Register for submission to Manitoba Health, Seniors and Long-Term Care.

MOTION CARRIED: 03.2024.06.8.3

8.4 Cyber Security

I. Bjarnason noted that HIROC offered in May a “Shared Experience: Cyber Preparedness in Healthcare” workshop, intended for all in the healthcare space, but is especially critical for: Boards and senior leadership teams; IT and cyber security leaders; Risk managers; Privacy and security officers; and Emergency preparedness leads.

This was an opportunity to gain insight and strengthen organization’s cyber breach response. The evolving landscape of key considerations that senior leaders and boards need to have top of mind was also shared.

Inga played the session recording “Defining Key Considerations for Senior Leaders and Boards”.

Inga noted that the Interlake-Eastern RHA is working on an organization cyber breach response plan/protocol to ensure that we are prepared should the organization have a cyber breach.

The Board would like to be made aware of when this has taken place.

The Board thanked Inga and she left the meeting at 2:25 p.m.

8.5 2024-2025 Annual Operating Plan Revision

Breann Zelenitsky, Quality & Accreditation Coordinator joined virtually at 2:09 p.m.

B. Zelenitsky provided a presentation to the Board on the 2024/2025 revised draft Annual Operating Plan that requires approval from the Board prior to submission to Manitoba Health, Seniors and Long-Term Care.

Breann shared with the Board a recap on the 2024/25 Annual Operating Plan (AOP) milestone dates, planned activities, and summary of planned activities.

Service Delivery Organizations (SDOs) were offered the ability to re-submit minor changes to the 2024/2025 Annual Operating Plan (AOP) by May 30, 2024. The 2024/2025 revised draft Annual Operating Plan was included in the package for review.

B. Zelenitsky noted that the 2024/2025 the Annual Operating Plan will still be considered as planning advice to the Minister of Health, and therefore it is not a public facing document.

Motion by J. Cameron, seconded by M. Werbeniuk

BE IT RESOLVED THAT:

The Board of Directors approves the amended 2024/2025 Annual Operating Plan for submission to Manitoba Health, Seniors and Long-Term Care, as presented.

MOTION CARRIED: 03.2024.06.8.5

B. Zelenitsky left the meeting at 3:11 p.m.

9. Chair's Report

Michele Polinuk provided her Chair's report:

- Thanks to the board members who completed the board self-evaluation, the skills, knowledge and training matrix, Board Chair evaluation and the CEO evaluation. A summary will be shared later in camera.
- Reminder to Board Members to book their 1:1 conversation.
- A reminder that Senior Leadership will receive their section to complete CEO evaluation later in the fall. One meeting has taken place with the CEO to discuss the Board members input to the CEO evaluation. A follow up meeting will take place with the CEO following the Boards in camera session today.
- On May 24, 2024 attended a meeting with CEO, Uzoma Asagwara, Minister of Health, Scott Sinclair, Deputy Minister, Suzanne Gervais, Associate Deputy Minister, and Sandra Henault, Assistant Deputy Minister and Chief Financial Officer.
- On June 11, 2024 attended with Cyndi Typliski, Vice Chair the Shared Health Governance Standards Session that relates Accreditation Canada.

10. Chief Executive Officer Report

The June 2024 CEO Report to the Board was distributed and reviewed for information.

Marion Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update. Opportunity for questions was provided.

10.1 Undergraduate Nurse Employee (UNE)

Tanya Cheetham, Health Services, Regional Lead, Acute Care joined the meeting in person at 1:30 p.m.

T. Cheetham presented to the Board the Undergraduate Nurse Employee (UNE) program in the Interlake-Eastern RHA.

Tanya shared that a UNE is a student in an approved nursing program who has met the requirements to work in an approved healthcare setting (i.e. Registered Nurse (RN), Registered Psychiatric Nurse (RPN)).

The UNE is an unregulated member of the inter-disciplinary team, who is supervised by an RN or RPN. UNE's are hired into casual positions (casual positions allow the UNE to select their schedules so they can prioritize their studies). They are a member of the Manitoba Nurses Union.

In addition, Tanya highlighted the qualifications required to be a UNE; which educational institutions are included; UNE timeline; factors to be considered when determining if a UNE is appropriate for specific units; and UNE's in the IERHA - Spring 2024.

Opportunity for questions was provided throughout the presentation.

T. Cheetham left the meeting at 3:00 p.m.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes

The approved Finance Committee minutes from May 16, 2024 are included in the Board package for information.

11.1.2 Finance Presentation

L. Kowaliszyn reviewed the reconciliation to the financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements. All entries were typical accounting adjustments that are anticipated at year-end.

11.2 Audit Committee

The approved Audit Committee minutes from March 21, 2024 are included in the Board package for information.

11.3 Quality and Patient Safety Committee

The approved Quality and Patient Safety Committee minutes from February 22, 2024 are included in the Board package for information.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from May 16, 2024 are included in the Board package for information.

11.5 Indigenous Health Committee

No report. Next meeting is scheduled for August 15, 2024.

12. For Information - None

13. Next Meeting

- Thursday, August 22, 2024 @ 1:00 p.m.
Selkirk United Church – 202 McLean Ave., Selkirk, MB

14. In Camera

L. Kowaliszyn, M. Ellis and C. Cole left the meeting at 3:57 p.m.

In attendance:

M. Polinuk, M. Werbeniuk, C. Typliski, S. Bater, J. Cameron, D. Fiebelkorn, M. Werbeniuk and S. Brennan.

Moved by M. Werbeniuk, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “in camera” at 3:57 p.m.

MOTION CARRIED: 03.2024.06.14A

Moved by S. Brennan, seconded by J. Cameron

BE IT RESOLVED THAT:

The meeting moved “out of camera” at 4:32 p.m.

MOTION CARRIED: 03.2024.06.14B

15. Adjournment

Moved by C. Typliski, the meeting be adjourned at 4:33 p.m.