



Interlake–Eastern Regional Health Authority

Board of Directors Meeting

Thursday, May 23, 2024

Selkirk United Church – 202 McLean Ave., Selkirk, MB

Meeting Number 02.2024.05.23

MINUTES

Present: Michele Polinuk; Chair
Arnthor Jonasson
Judith Cameron (*virtual*)
Steven Brennan
Cyndi Typliski; Vice-Chair
Susan Bater
Debbie Fiebelkorn

Regrets: Murray Werbeniuk & Penny Anne Wainwright

Absent:

RHA Staff: Marion Ellis, CEO
Lorianne Kowaliszyn, Regional Lead, Corporate Service and Chief Financial Officer
C. Cole, Executive Assistant (Recorder)

1. Call to Order

M. Polinuk, Chair, called the meeting to order at 1:00 p.m.

2. Welcome

M. Polinuk welcomed everyone to the meeting.

3. Traditional Land Acknowledgement

D. Fiebelkorn addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Red River Métis peoples in the spirit of reconciliation.”

4. Adoption of Agenda

The Board reviewed the agenda.

8.3 Election of a Secretary has been added to the agenda.

Moved by S. Bater, seconded by A. Jonasson

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 02.2024.05.4.0

5. Attendance

M. Polinuk provided roll call.

T. Hagyard-Wiebe has resigned from the IERHA Board effective May 17, 2024.

P.A. Wainwright and M. Werbeniuk sent regrets. J. Cameron joined virtually. All other Board of Directors attended in person at the Selkirk United Church.

Moved by J. Cameron, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors excused P.A. Wainwright and M. Werbeniuk. All other Board of Directors are in attendance, in person and virtually at the May 23, 2024 meeting.

MOTION CARRIED: 02.2024.05.5.0

6. Adoption of previous minutes

6.1 Inaugural Board Minutes (April 25, 2024)

The April 25, 2024 Inaugural Board Minutes were reviewed.

Moved by A. Jonasson, seconded by J. Cameron

BE IT RESOLVED THAT:

The minutes from the April 25, 2024 Inaugural Board meeting be adopted as presented.

MOTION CARRIED: 02.2024.05.6.1

6.2 Regular Board Minutes (April 25, 2024)

The April 25, 2024 Board of Directors minutes were reviewed.

Moved by D. Fiebelkorn, seconded by S. Brennan

BE IT RESOLVED THAT:

The minutes from the April 25, 2025 Board meeting be adopted as presented.

MOTION CARRIED: 02.2024.05.6.2

7. **Business Arising - None**

8. **New Business**

8.1 **Fighting Against Forced Labour and Child Labour in Supply Chains Act**

L. Kowaliszyn shared with the Board that there is new Government of Canada legislation “Fighting Against Forced Labour and Child Labour in Supply Chains Act” and we are required to provide a report.

Included in the package for the Board’s review is the first report that is due May 31, 2024. Lorianne noted that she worked with our Supply Chain Director, the Director of Support Services, and the Director of Pharmacy to draft a copy of the report.

Recommendation is for the Board to approve the attestation of the report, for the Board Chair to attest the annual report, and authorize Lorianne Kowaliszyn to complete the online questionnaire on behalf of the Interlake-Eastern Regional Health Authority.

L. Kowaliszyn also noted that there are elements that needs to be published on our external website.

Opportunity for questions was provided.

Moved by S. Brennan, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the attestation of the Fighting Against Forced Labour and Child Labour in Supply Chains Act report, and for the Board Chair to attest the annual report. The Board of Directors authorizes L. Kowaliszyn to complete the online questionnaire on behalf of the Interlake-Eastern Regional Health Authority, as presented.

MOTION CARRIED: 02.2024.05.8.1

8.2 **Diligent Overview**

C. Cole presented to the Board a refresher on some helpful tips, regarding aspects of what the Diligent site has to offer. The presentation highlighted; why we use diligent, how to get started, navigation platform upon signing in, navigating through agenda material, annotations, resource centre, archived books and recovering your password. This presentation can be used an orientation for new Board members and a resource for current Board members.

Opportunity for questions was provided.

8.3 **Election of Secretary**

M. Polinuk, Board Chair noted with T. Hagyard-Wiebe’s resignation, a new Board secretary will need to be elected.

The Chair called for nominations for the position of Secretary.

Cyndi Typliski nominated Arnthor Jonasson, seconded by Steven Brennan. Arnthor Jonasson accepted the nomination. As there were no further nominations, nominations ceased, and **Arnthor Jonasson was declared Secretary.**

9. Chair's Report

Michele Polinuk provided her Chair's report:

- On April 29, 2024, the Chief Executive Officer, Chief Financial Officer and Board Chair from all the Health Service Delivery Organizations (SDOs) were invited to the Manitoba Legislature Building to meet with Premier Kinew and Minister Uzoma Asagwara. Prior to the meeting starting, Premier Kinew welcomed and shook hands with each guest in the room. He opened the meeting expressing gratitude for the work that governance and leadership are doing in Health care. The Premier shared priority areas, engaged in a round table dialogue and committed to meeting with SDOs in this manner again.
- On May 12, 2024, invite went to IERHA staff, the Chief Executive Officer and the Board Chair to attend John McKenzie Lecture in Medical Ethics and Professionalism - Title: Rural Health Ethics: Taking a Different Perspective. The researcher presented on the importance of considering a rural perspective, which is different than in urban health settings.
- On May 15, 2024, HIROC hosted a Shared Experiences: Cyber Preparedness in Healthcare Cyber Preparedness in Healthcare online session. This session provided insight, raised awareness, made one "uncomfortable", with the realization that cyber-attacks, AI is not going away, and we should be preparing for, rather than thinking "it can't happen to us. Session recordings are available for 90 days. The Board specific session will be shared at the June Board meeting.

Opportunity for questions was provided.

10. Chief Executive Officer's May 2024 CEO Report

The May 2024 CEO Report to the Board was distributed and reviewed for information.

M. Ellis, CEO, provided a high-level executive summary overview to the Board on progress around the current Provincial initiatives; strategic steering committees; health system transformation, clinical preventative services plan; local community engagement and operational table updates; service delivery organization (SDO) performance management provincial dashboard; and operational program update.

Opportunity for questions was provided.

11. Committee Reports

11.1 Finance Committee

11.1.1 Approved Finance Minutes April 18, 2024

The approved Finance Committee minutes from April 18, 2024 are included in the Board package for information.

11.1.2 Finance Presentation

The preliminary financial statements for March 2024 were provided in the package. L. Kowaliszyn reviewed in detail the March 31, 2024 the non-consolidated financial statements by expenses by program, expenses by type, forecast to annual budget and the statement of financial position.

It was noted the March financial results are preliminary at this time and therefore a motion is not required.

Opportunity for questions was provided.

11.1.3 Online Bank Access

According to RHA General By-Law No. 1, clause 59(b), the Board of Directors may, by resolution, designate and authorize and appropriate Director or Directors, Officer or Officers or other person or persons to transact banking business on behalf of the Authority pursuant to such agreements and instructions as the Board may from time to time prescribe or authorize.

L. Kowaliszyn shared that since the merge from Sunova Credit Union to Access Credit Union, we have lost some of the abilities to access bank statements online. Access to online statements is required in order to balance accounts monthly. The Access Credit Union requires an approval from the Board through resolution to access online banking to view the statements.

Request is for Corrine Wiebe, Accountant for the Interlake-Eastern RHA to have access to the Interlake-Eastern RHA, Access Credit Union online banking accounts to view statements for the following locations: Ashern, Eriksdale, Fisher Branch, Lundar, Oakbank, Pinawa, Teulon, and Whitemouth.

Motion by D. Fiebelkorn, seconded by J. Cameron

BE IT RESOLVED THAT:

The Board of Directors approves the request for Corrine Wiebe, IERHA Accountant to have access to the Interlake-Eastern RHA, Access Credit Union online banking accounts to view statements only for the following locations: Ashern, Eriksdale, Fisher Branch, Lundar, Oakbank, Pinawa, Teulon, and Whitemouth.

MOTION CARRIED: 02.2024.05.11.1.3

11.1.4 Finance Committee Terms of Reference

The Board reviewed the recommended track changes to Appendix 3 – Finance Committee terms of reference.

Recommendation is to add Chief Executive Officer and Regional Director, Financial Services under “Management Support” section in Appendix 3 – Finance Committee terms of reference. This will be consistent with the “Membership” section in the terms of reference and the Committee listings document.

Motion by A. Jonasson, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors approves the recommended changes to Appendix 3 – Finance Committee terms of references, as presented.

MOTION CARRIED: 02.2024.05.11.1.4

11.2 Audit Committee

No report. Next meeting is scheduled for June 13, 2024.

11.3 Quality and Patient Safety Committee

No report. Meeting took place in the a.m. on May 23, 2024.

11.4 Education, Policy and Planning Committee

11.4.1 Approved Education, Policy and Planning Minutes

The approved Education, Policy and Planning minutes from April 18, 2024 are included in the Board package for information.

11.4.2 Board & Board Chair Self Evaluation

M. Polinuk, Board Chair outlined GP.14 – Board Self-Evaluation policy and Appendix 7 – Board Self-Evaluation form.

M. Polinuk asked that the Board to complete the self-evaluation and the chair's evaluation forms by June 6, 2024. The evaluations will be sent out following the May Board meeting through SurveyMonkey. Once completed the evaluations will then be collated and a summary will be produced, shared with the Board Executive and brought forward to the June Board meeting in camera to discuss and interpret the outcome of the evaluations.

M. Polinuk noted that she will be contacting each board member to connect and have informal conversation.

Opportunity for questions was provided.

11.4.3 Board Skills and Knowledge Matrix

M. Polinuk noted that the Board Skills, Knowledge and Training Matrix will be sent out following May Board meeting through SurveyMonkey. The Board will be asked to complete it by June 6, 2024. Michele reminded the Board that this is optional, but it is a good to re-evaluate annually; continuing education and development are encouraged to develop and enhance skills and knowledge of the Board members individually and collectively.

The summarization of the skills, knowledge and needs can be developed from the submissions and used for planning purposes for the Board Executive and the Education Policy and Planning (EP&P) Committee in the coming year. The Board Chair may have conversations with individuals to identify areas of interest for committees and growth.

Opportunity for questions was provided.

11.4.4 CEO Performance Evaluation

M. Polinuk, Board Chair outlined BC. 3 – CEO Performance and Evaluation policy and Appendix 8 – CEO Performance Evaluation form.

M. Polinuk asked that the Board complete the CEO performance evaluation by June 9, 2024. The evaluations will be sent out following the May Board meeting through SurveyMonkey. All evaluations will be sent back to the Board Chair in confidence. The Chair will provide a consolidated summary to the Board Executive based on the completion of the performance evaluations. Then, the Board Chair will review the summary with the CEO and a consolidated summary will be shared with the Board at a future Board meeting in camera.

Opportunity for questions was provided.

11.5 Indigenous Health Committee

11.5.1 Approved Indigenous Health Committee Minutes (January 18, 2024)

The approved Indigenous Health Committee minutes from January 18, 2024 are included in the Board package for information.

11.5.2 New Proposed Treaty Land Acknowledgement

D. Fiebelkorn brought forward the proposed changed Interlake-Eastern RHA Treaty Land Acknowledgement. The Indigenous Health Committee is recommending the Board adopt the newly proposed Treaty Land Acknowledgement.

Interlake-Eastern Regional Health Authority delivers services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Red River Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge past and current day harms and wrongs.

The Interlake-Eastern RHA also acknowledges its responsibility under the treaties to commit to actions. This includes actions in: addressing jurisdictional discrimination and systemic racism, growing cultural competency capacity, implementing an antiracism action plan, addressing health equity gaps, increasing the number of Indigenous employees, building Indigenous patient advocacy services, and increasing access to traditional healing.

The Interlake-Eastern RHA offers an accountability promise to report annually on its reconciliation journey actions and outcomes.

It was noted that there was a recommendation for the Indigenous Health Committee to review the Treaty Land Acknowledgment annual. In addition, the committee still needs to clarify the land acknowledgement

with other members, but would like to recommend that the Board adopt this proposed acknowledgement and will bring any other recommended changes at a later date.

Motion by D. Fiebelkorn, seconded by C. Typliski

BE IT RESOLVED THAT:

The Board of Directors adopts the new proposed Interlake-Eastern Treaty Land Acknowledgement, as presented.

MOTION CARRIED: 02.2024.05.11.5.2

12. For Information

12.1 Board Group Photo – June Board Meeting

The annual Board group photos will be taking place prior to the June Board meeting. The photo will be used in the annual report. A reminder and a guidance email will be sent out to the Board prior to the day.

13. Next Meeting

- Thursday, June 20, 2024
Selkirk United Church – 202 McLean Ave., Selkirk, MB

14. In Camera - None

15. Adjournment

Moved by D. Fiebelkorn, the meeting be adjourned at 3:08 p.m.