



Interlake–Eastern Regional Health Authority

Board of Directors Meeting
Thursday, October 28, 2021
Microsoft Teams – Virtual w/ optional conferencing
Meeting Number 07.2021.10.28

MINUTES

Present: Glen West, Chair
Ruth Ann Furgala
David Oakley
Judith Cameron
Lynette McDonald
Keith Poulson

Charlene Rocke
Amanda Stevenson
Michele Polinuk
Debbie Fiebelkorn
Penny-Anne Wainwright

Regrets:

Absent:

RHA Staff: D. Matear, CEO
D. Forbes, Vice President Financial Services
C. Cole, Executive Assistant (Recorder)

1. Call to Order and Adoption of Agenda

Glen West, Chair, called the meeting to order at 12:34 p.m.

The Board reviewed the agenda.

G. West has added Casual Service Arbitration and Classification and Hours of Work Grievances under the Finance Committee report section. R. Dallinger, Lead Human Resources will come speak to these items.

Moved by R.A. Furgala, seconded by P. Wainwright

BE IT RESOLVED THAT:

The agenda be adopted as amended.

MOTION CARRIED: 07.2021.10.1.0

2. Treaty Land Acknowledgment

L. McDonald addressed the Treaty Land Acknowledgment.

“Interlake-Eastern Regional Health Authority delivers health-care services on First Nation Treaty Territories 1, 2, 3 and 5 and on the homeland of the Métis Nation. We respect that First Nations treaties were made on these territories, acknowledge harms and mistakes, and we dedicate ourselves to collaborate in partnership with First Nations, Inuit and Métis peoples in the spirit of reconciliation.”

3. Attendance

G. West provided roll call.

All Board of Directors are in attendance via Microsoft Teams – virtual/conferencing.

Moved by M. Polinuk, seconded by A. Stevenson

BE IT RESOLVED THAT:

The Board of Directors are all in attendance via Microsoft Teams – virtual w/ optional conferencing.

MOTION CARRIED: 07.2021.10.2.0

4. Adoption of previous minutes

The September 23, 2021 Regular Board of Directors minutes were reviewed.

Moved by M. Polinuk, seconded by D. Oakley

BE IT RESOLVED THAT:

The minutes from the September 23, 2021 Board meeting be adopted as amended.

MOTION CARRIED: 07.2021.10.3.0

5. Business Arising – None

6. New Business

6.1 Interlake-Eastern Health Foundation (IEHF) Executive Summary

M. Polinuk shared with the Board that the Foundation is planning to start bring frequent updates to the Board to help increase the awareness of the Interlake-Eastern Health Foundation and its activities. On a regular basis, Michele noted that she will share information and P. McCallum, IEHF, Executive Director will attend Board meeting periodically to answer specific questions and updates. P. McCallum will be attending the November meeting.

M. Polinuk provided an overview of the IEHF executive summary that was included in the package. Highlights of the executive summary include; equipment purchases/enhancements purchase from May to September 2021, grants received since May 2021 and an endowment update.

Opportunity for questions.

M. Polinuk noted that granting policy and processes are in place, and the first set of applications will take part in this new process this coming fiscal year.

C. Rocke would like to see a column added to the executive summary to show the total dollar amount for each grant.

M. Polinuk will bring this feedback back to P. McCallum to have it added in for the next update.

6.2 Adoption of 2021 Annual General Meeting Minutes

The 9th Interlake-Eastern RHA Annual General Meeting was held on October 4, 2021 virtually. There were approximately 80 people in attendance virtually from across the region.

The draft minutes from the October 4, 2021 Annual General Meeting were included in the package for review and approval. Once approved they will be posted on the Interlake-Eastern Regional Health Authority website.

Motion by P. Wainwright, seconded by R.A. Furgala

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern RHA Annual General Meeting minutes of October 4, 2021 be adopted as presented.

MOTION CARRIED: 07.2021.10.6.2

7. Chair's Report

No Chair's report provided.

8. Chief Executive Officer Report

CEO Report to the board was distributed and reviewed for information.

Dr. D. Matear, CEO provided a high-level executive summary overview to the Board on the service delivery organizations (SDO) performance management provincial dashboard; board balanced scorecard, senior leaderships strategic priorities; strategic planning; COVID and current Provincial initiative updates.

Opportunity for questions was provided throughout the CEO report.

9. Committee Reports

9.1 Finance Committee

The approved Finance Committee minutes from September 16, 2021 are included in the Board package for information.

D. Forbes reviewed the reconciliation to the end of August 2021 financial statements, providing a summary of changes from the preliminary statements to the final consolidated statements & financial statement. All entries were typical accounting adjustments that are anticipated at year-end.

Motion by J. Cameron, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The Board of Directors accepts the Non-Consolidated Financial Statements for the period ending August 31, 2021 as presented.

MOTION CARRIED: 07.2021.10.9.1A

Emergency Power Generator Replacement Whitemouth Health Centre

D. Forbes provided a synopsis of the Safety and Security Project IERHA #4334 Emergency Power Generator Replacement - Whitemouth Health Center and Personal Care Home: Manitoba Health and Seniors Care (MHSC).

The supply, installation and construction requirements of the Emergency Power Generator Replacement for the Whitemouth Health Center and Personal Care Home Beausejour will provide backup power for the entire site, should the main electrical power supply be interrupted. The project was tendered and awarded to Robin Electrical Co. Ltd., with a low compliant bid of \$581,057.84 plus GST, with approval from MHSC.

The construction contract is the standard CCDC-2, latest edition. The total cost and funding of the project is \$728,547.

Motion by R.A. Furgala, seconded by L. McDonald

BE IT RESOLVED THAT:

The Board of Directors approves the Interlake-Eastern Regional Health Authority enters into a construction contract CCDC 2 2008 with Robin Electrical Co. Ltd., for the construction price of \$581,057.84 plus GST for the IERHA #4334 Emergency Power Generator Replacement project for the Whitemouth Health Center and Personal Care Home, utilizing Safety and Security funds, approved "Projects #4334 Emergency Power Generator Replacement project for the Whitemouth Health Center and Personal Care Home.

MOTION CARRIED: 07.2021.10.9.1B

Services to Seniors Contracts over \$500K

D. Forbes provided a list of four Service to Seniors contract over \$500K. Per policy these require Board approval. All contracts are paid annually over a 5-year term.

- South Interlake Seniors Resource Council – (Programs and services provided; Community Resource and Support to Seniors in Group Living) - \$537,854.45
- Living Independence for Elders Inc. - (Programs and services provided; Community Resource, Adult Day Program, Congregate Meal Program and Support to Seniors in Group Living) - \$802,025.30
- Selkirk and District Seniors Resource Council Inc. – (Programs and services provided; Community Resource & Support to Seniors in Group Living) - \$704,580.70
- Gimli Seniors Resource Council - (Programs and services provided; Community Resource, Congregate Meal Programs and Support to Seniors in Group Living) - \$986,960.55

Motion by R.A. Furgala, seconded by L. McDonald

BE IT RESOLVED THAT:

The Board approves the Services to Seniors Contracts for the South Interlake Seniors Resource Council for a total of \$537,854.45, the Living Independence for Elders Inc. for a total of \$802,025.30, the Selkirk and District Seniors Resource Council Inc. for a total of \$704,580.70 and Gimli Seniors Resource Council for a total of \$986,960.55 as presented. All contracts are for a 5-year terms.

MOTION CARRIED: 07.2021.10.9.1C

Casual Service Arbitration

R. Dallinger joined the Board and presented the background and next steps on the Casual Service Arbitration.

Opportunity for questions.

Classification and Hours of Work Grievances

R. Dallinger presented the background, outcomes of the arbitration order and next steps on the Classification and Hours of Work Grievances.

R. Dallinger would be happy to share the presentations with the Board following the meeting.

Opportunity for questions.

9.2 Audit and Risk Committee

No report. The next Audit and Risk Committee meeting will be scheduled in December, 2021.

9.3 Quality and Patient Safety Committee

No report. The next Quality and Patient Safety Committee meeting is scheduled for November 25, 2021.

9.4 Education, Policy and Planning Committee

The approved Education, Policy and Planning Committee minutes from September 16, 2021 are included in the Board package for information.

Board Policy Review

M. Polinuk noted that the policy review tracker is included in the package to help keep track of policies that have and are being reviewed, along with completion date of the review.

M. Polinuk walked through a list of policies that have proposed changes and that were brought forward from the subcommittee to the Education, Policy and Planning Committee.

The Education, Policy and planning committee recommend the Board approve the changes that are reflected in red track changes on the attached policies included in the Board package:

- GP. 12 Board & Committee Expenses
- BC. 3 CEO Performance and Evaluation
- Appendix 8 CEO Performance Evaluation Template
- Appendix 10 CEO Engagement

Motion by J. Cameron, seconded by A. Stevenson

BE IT RESOLVED THAT:

The Board of Directors approves the suggested changes to the policies that were reviewed by the Education, Policy and Planning Committee as amended and presented.

MOTION CARRIED: 07.2021.10.9.4

Board Education – Cultural Awareness Training

M. Polinuk noted that the Board Indigenous Cultural Awareness Training will be taking place on December 2, 2021 from 9:30 a.m. to 12:30 p.m., virtually.

AGM Debrief

M. Polinuk noted that the Education, Policy and Planning Committee had an opportunity to debrief and provide feedback on how the Annual General Meeting went and set the stage for next year's Annual General Meeting. Included in the package is copy of the evaluation. Michele also thanked all the Board, staff and community members who took part in the day and preparation for the day. It was a successful Annual General Meeting.

The Board had the opportunity to provide their feedback of Annual General Meeting.

9.5 Indigenous Health Advisory Committee

The approved Indigenous Health Advisory Committee minutes from August 19, 2021 are included in the Board package for information.

J. Cameron briefed the Board, letting them know that G. Dumont has decided to step down from the Indigenous Health Advisory Committee and his role as co-chair, due to other commitments and evolving duties.

Judith thanked Guy for his time and commitment to the Indigenous Health Advisory Committee.

In addition, with G. Dumont stepping down the committee has nominated Gwen Traverse as our new co-chair and she has accepted.

10. For Information

The September 2021, final Local Health Involvement Group report was included in the package for information.

The IERHA Board contact listing, updated October 2021 was included in the package for information.

11. Next Meeting

- Thursday, November 25, 2021 @ 12:30 p.m.
Microsoft Teams – Virtual w/ optional conferencing

12. In Camera

Moved by R.A Furgala, seconded by D. Fiebelkorn

BE IT RESOLVED THAT:

The meeting moved “in-camera” at 3:06 p.m.

MOTION CARRIED: 07.2021.10.12A

Moved by J. Cameron, seconded by P. Wainwright

BE IT RESOLVED THAT:

The meeting moved “out-of-camera” at 3:51 p.m.

MOTION CARRIED: 07.2021.10.12B

13. Adjournment

Moved by R.A. Furgala, the meeting be adjourned at 3:53 p.m.